

**Joint Burial Board Committee - Burial Board Budget 2023-24**

Saltash Town Council

For the month ended 31 January 2024

Account	Actual 2022/23	EMF Balances B/F 2022/23	To/From Reserves & Budget Virements 2023/24	Budget 2023/24	Actual YTD 2023/24	Budget Available 2023/24	Precept Budget 2024/25	Budget 2025/26	Budget 2026/27	Budget 2027/28
<b>Burial Board Operating Income</b>										
<b>Burial Board Income</b>										
4600 BB Cemetery Fees (St. Stephens)	13,833	0	0	11,000	7,185	3,815	8,863	9,510	10,204	10,949
4605 BB SLA Payment Grass Cutting	585	0	0	621	628	(7)	628	674	723	776
4607 BB Memorial Bench Income (St Stephens)	0	0	0	0	0	0	450	483	518	556
<b>Total Burial Board Income</b>	<b>14,418</b>	<b>0</b>	<b>0</b>	<b>11,621</b>	<b>7,813</b>	<b>3,808</b>	<b>9,941</b>	<b>10,667</b>	<b>11,445</b>	<b>12,281</b>
<b>Total Burial Board Operating Income</b>	<b>14,418</b>	<b>0</b>	<b>0</b>	<b>11,621</b>	<b>7,813</b>	<b>3,808</b>	<b>9,941</b>	<b>10,667</b>	<b>11,445</b>	<b>12,281</b>
<b>Burial Board Operating Expenditure</b>										
<b>Burial Board Expenditure</b>										
6100 BB Petrol	295	0	0	504	193	311	541	580	623	668
6101 BB Machinery Maintenance Costs	0	0	(250)	716	0	466	769	825	885	950
6103 BB Health & Safety	0	0	0	110	0	110	119	128	137	147
6104 BB General Site Maintenance	56	0	(250)	1,410	339	821	1,513	1,623	1,742	1,869
6108 BB Tree Survey & Tree Maintenance	1,370	0	0	3,647	2,650	997	3,914	4,200	4,506	4,835
6109 BB Memorial Bench (Expenditure)	0	0	0	0	0	0	376	403	432	464
<b>Total Burial Board Expenditure</b>	<b>1,722</b>	<b>0</b>	<b>(500)</b>	<b>6,387</b>	<b>3,182</b>	<b>2,705</b>	<b>7,232</b>	<b>7,759</b>	<b>8,325</b>	<b>8,933</b>
<b>Burial Board Staffing Expenditure</b>										
Burial Board Staff Expenses	145	0	(691)	691	0	0	0	0	0	0
6670 ST BB Staff Training (St. Stephens)	0	0	(530)	530	0	0	0	0	0	0
Burial Board Staffing Costs	18,164	0	(20,881)	20,881	0	0	0	0	0	0
<b>Total Burial Board Staffing Expenditure</b>	<b>18,309</b>	<b>0</b>	<b>(22,102)</b>	<b>22,102</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Burial Board Operating Expenditure</b>	<b>20,031</b>	<b>0</b>	<b>(22,602)</b>	<b>28,489</b>	<b>3,182</b>	<b>2,705</b>	<b>7,232</b>	<b>7,759</b>	<b>8,325</b>	<b>8,933</b>
<b>Total Burial Board Operating Expenditure</b>	<b>20,031</b>	<b>0</b>	<b>(22,602)</b>	<b>28,489</b>	<b>3,182</b>	<b>2,705</b>	<b>7,232</b>	<b>7,759</b>	<b>8,325</b>	<b>8,933</b>
<b>Total Burial Board Operating Surplus/ (Deficit)</b>	<b>(5,613)</b>	<b>0</b>	<b>22,602</b>	<b>(16,868)</b>	<b>4,632</b>	<b>1,102</b>	<b>2,709</b>	<b>2,908</b>	<b>3,120</b>	<b>3,348</b>
<b>Burial Board EMF Expenditure</b>										
6170 BB EMF Repairs to Cemetery Wall	0	15,286	500	0	15,763	23	3,000	3,000	3,000	3,000
6693 ST BB EMF Staff Contingency (St Stephens)	0	2,800	(2,800)	0	0	0	0	0	0	0
<b>Total Burial Board EMF Expenditure</b>	<b>0</b>	<b>18,086</b>	<b>(2,300)</b>	<b>0</b>	<b>15,763</b>	<b>23</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>
<b>Total Burial Board Expenditure (Operational &amp; EMF)</b>	<b>20,031</b>	<b>18,086</b>	<b>(24,902)</b>	<b>28,489</b>	<b>18,944</b>	<b>2,729</b>	<b>10,232</b>	<b>10,759</b>	<b>11,325</b>	<b>11,933</b>
<b>Total Burial Board Budget Surplus/Deficit</b>	<b>(5,613)</b>	<b>(18,086)</b>	<b>24,902</b>	<b>(16,868)</b>	<b>(11,131)</b>	<b>1,079</b>	<b>(291)</b>	<b>(92)</b>	<b>120</b>	<b>348</b>

To/From Reserves & Budget Virements

- Virement from General Reserves to Burial Board Staffing Costs - £131 - PE 99/22/23
- Virement from General Reserves to 6693 ST BB EMF Staff Contingency (St. Stephens) - £6,030 - FTC 58/23/24
- Virement from 6624 ST BB Cemetery Staff Gross Pay (St Stephens) to 6618 ST SE Services Delivery Gross Pay - £16,422 - BB 5/23/24
- Virement from 6625 ST BB Cemetery – Employers NI to 6619 ST SE Services Delivery Employers NI - £1,387 - BB 5/23/24
- Virement from 6626 ST BB Cemetery Staff – Employers Pension (St. Stephens) to 6620 ST SE Services Delivery Employers Pension - £3,203 - BB 5/23/24
- Virement from 6667 ST BB Cemetery Staff – Clothing (St. Stephens) to 6673 ST SE Services Delivery – Clothing - £138.00 - BB 5/23/24
- Virement from 6668 ST BB Cemetery Staff – Mobiles (St. Stephens) to 6674 ST SE Services Delivery – Mobiles - £473.00 - BB 5/23/24
- Virement from 6669 ST BB Staff Travelling Expenses (St. Stephens) to 6675 ST SE Services Delivery Staff Travelling Expenses - £80.00 - BB 5/23/24
- Virement from budget code 6670 ST BB Staff Training (St. Stephens) to 6676 ST SE Services Delivery Staff Training - £530.00 - BB 5/23/24
- Virement from budget code 6693 ST BB EMF Staff Contingency (St. Stephens) to 6700 ST SE Services Delivery Staff Contingency - £8,830.00 - BB 5/23/24
- Virement from 6101 BB Machinery Maintenance to 6170 BB EMF Repairs to Cemetery Wall - £250 - BB 20/23/24
- Virement from 6104 BB General Maintenance to 6170 BB EMF Repairs to Cemetery Wall - £250 - BB 20/23/24

**NOTE: The budget report has been updated with the Precept figures for 2024/25**